

**PILOT POINT COMMUNITY OPERA HOUSE  
BOARD MEETING MINUTES**

Prepared by Lyn Rodgers, Secretary/Treasurer

**Tuesday May 15, 2012**

P. O. Box 1363, Pilot Point, Texas 76258

Web: [PilotPointCOH.org](http://PilotPointCOH.org)

Howard Kimble, President 940-686-5707/817-403-3821

Lyn Rodgers, Secretary/Treasurer 940-686-5870/817-707-3771

Joyce Wood, Parliamentarian 940-391-2001

**I. Call to Order - meeting was called to order at 7:10 p.m.**

**A. Establish a quorum –**

*Directors present: Howard Kimble, Lyn Rodgers, Joyce Wood, Charlotte Petermeier, Marina Greenhill, Jim Konz*

*Directors absent: Weldon Bruce, Rene Scott, David Delcourt*

**B. Reading of the Opera House Poem – Marina Greenhill**

**C. Welcome visitors: Annetta Kimble, Jay Malugin, and Doug Matthewson**

**II. Public Forum**

*Jay Malugin came to discuss the upcoming 4<sup>th</sup> Annual North Texas Songwriters Festival. Jay stated that proceeds from the event would benefit both the PPCOH and 91.9 WPNT Radio Station. Two one-day mixed drink licenses from the TABC were obtained by Howard Kimble for the event at a cost of \$251 each today. Jay has already provided funds to PPCOH in advance for those licenses. The Songwriters Festival will take place at PPCOH on Saturday May 19, 2012 from 6:00 p.m. to 11:00 p.m. and Sunday May 20, 2012 from 2:00 p.m. to 7:30 p.m.*

**III. Consent Agenda**

*On a motion by Lyn Rodgers and second by Joyce Wood the following consent agenda items with clarifications were unanimously approved.*

**A. Board Meeting Minutes for April 17<sup>th</sup> 2012**

**B. Current Finance/Budget Report**

The Texas Bingo commission has released the Security Deposit CD. The CD was surrendered for \$603.15 and the amount placed in our checking account [Point Bank] Our Bingo checking account of \$10.38 was closed and the amount placed in our regular checking account. [Point Bank]. Lyn Rodgers was added as a signatory on our accounts a Point Bank and NorthStar Bank. Larry Nicodemus and Charlotte Petermeier were removed as signatories on the accounts.

**Finance Report as of 05/20/2012 by Howard Kimble:**

Accounts

Point Bank	Checking	648.08
North Star Bank	Checking	2213.27
	<b>Totals in Banks</b>	<b>2861.35</b>

*(North Star Account includes rental income of \$500 from XCW received 05/01/2012 and \$500 from North Texas Songwriters Festival for TABC permits)*

**Bills Due:**

City of Pilot Point	Water	36.00
Atmos Energy	Gas	25.71
TABC	Liquor Permits for NTSWF	502.00
Capital Roofing	Roof repair completed 5/14/12	1686.90
	<b>Current Comments</b>	<b>2230.61</b>

**Receipts Due:**

Friends of the Square	Derby Days Rental Fee <i>(received 5/15/2012)</i>	300.00
Pilot Point PTO	Father/Daughter Dance	250.00
	<b>Expected Receipts</b>	<b>550.00</b>

*Per our rental agreement based on attendance we should be receiving further rental income from PTO as their attendance exceeded expectations.*

## V. Updates

### A. Projects/Committee Reports

#### 1. Opera House Singers – Charlotte Petermeier

*Regular rehearsals continue on Thursday nights for the next concert currently scheduled for October 7, 2012*

#### 2. Pilot Point Players – Marina Greenhill

Update on planning for Murder Mystery Dinner Theater and a fall Melodrama.

*Marina to contact Ronnie Pilcher about directing the fall melodrama*

*Lyn to contact Kelly Fiore-Watson and Jeffrey Watson about doing a Murder Mystery Dinner Theatre event.*

*Lyn discussed getting together a play selection committee and has synopsis of several plays for review.*

*Lyn, Marina and Charlotte agreed to be participants on the committee.*

#### 3. Property Committee – Ray Brewer

Heavier circuit breakers were installed for three large air conditioners on May 8<sup>th</sup>. *(at a cost of \$90)*

All 5 Air Conditioners were serviced on May 10<sup>th</sup>. *(at a cost of \$90)*

The roof repair by Capital Roofing was started May 9<sup>th</sup>. *(and completed 5/14/2012)*

The scavenged electric plates were replaced and the disconnected receptacle wire on the back porch were replaced and reconnected on May 11<sup>th</sup>. *(by Howard with used parts we had on hand)*

#### 4. Productions Committee – Weldon Bruce

Weldon assisted the folks in use of the sound equipment for the May 12<sup>th</sup> “PTO Father/Daughter Dance” May 12<sup>th</sup>.

#### 5. Fundraising Committee – Joyce Wood

*Howard suggested research might be done regarding real estate properties that might be donated to PPCOH.*

#### 6. Membership Committee – Karen Allison

*No report*

#### 7. Promotion Committee – Karen Walterscheid

*No report*

#### 8. Website updates – Nina Savard

*Nina sent a request via Charlotte Petermeier requesting the password to update the website contact information and updated biographies from all directors.*

#### 9. Bingo – Larry Nicodemus

Howard contacted The Texas Bingo Commission on May 7<sup>th</sup> to initiate the process to turn over the broken bingo sets and pull-tab supplies.

*The Bingo Commission has requested a written inventory to be sent to them by 5/17/2012 Howard stated he would see this done and find out how to proceed from that point.*

#### 10. Restoration Committee - Joyce Wood

Update of plans for restoration of front façade, reception hall entrance canopy and shrubs along south side of the show room

*Roof repair completed.*

*Quotes needed for canvas canopy for main reception hall entrance.*

*Quotes needed for flower/shrub pots for the south side of showroom/lobby.*

#### 11. Recognition Committee-

A committee chair is needed

### B. President's Report

#### 1. Thank you community service workers for mowing the property and for cleaning the front rooms.

#### 2. Thank you Jeannine Dennis for updating the decorations in the lobby.

#### 3. Update on issues with excessive contract termination fees assessed by StarTex.

*Howard stated he'd been in contact with a StarTex representative who agreed to reduce the contract termination fee from \$1100 to \$700. Howard has contacted the Public Utility Commission about filing a complaint against StarTex about this fee. Howard to compile emails to build a case for the complaint and stated that he would cover this fee if we could not successfully dispute it. Suggestions to contact consumer reporters at the local media newspaper/television were discussed to aid in disputing this fee.*

## V. Old Business/Action Items

### A. Update of plans for 4<sup>th</sup> Annual Songwriters Festival - see note in Public Forum

### B. Other – Lyn asked for pictures/items to aid in creating a Facebook page to help advertise PPCOH.

**VI. New Business/Action Items**

**A. Consider Projects/Opportunities**

*Classic movie projection on Main Stage – movies in public domain with no royalty  
Artisan Showcase/Sale Monthly with classes/demonstrations making sure events reflect our mission statement.*

**B. Consider Plans for 2012**

*Set Budget for the rest of Fiscal Year 2012  
Set Performance Dates for Theatre Season*

**C. Other**

*Lyn discussed rearranging the storage of items used by community service members and the Opera House Singers to create a business office for PPCOH in that space. Charlotte stated she was agreeable to this provided another secure space could be provided.*

**VII. Next meeting date Tuesday, June 19<sup>th</sup> 2012**

**VIII. Adjourn – meeting adjourned at 9:00 p.m.**

**2012 Events Calendar/Plan**  
**\*\*Changes from last meeting in bold/italics\*\***

Annual Membership Meeting	01/07/2012
Opera House Singers Valentine’s Day Concert Series	
At the Opera House	02/12/2012
At the Care Center in Pilot Point	02/16/2012
At Settlers Ridge assisted living in Celina	02/23/2012
Birthday Party Rental	03/31/2012
Derby Day - Kentucky Derby Telecast (Friends of the Square)	05/05/2012
Pilot Point PTO Father Daughter Dance	05/12/2012
4 <sup>th</sup> Annual Songwriters Festival	05/19-05/20/2012
Wedding Rental	09/29/2012
<b><i>Opera House Singers Concert</i></b>	<b>10/07/2012</b>
<b><i>Quinceanera for Paula</i></b>	<b>11/17/2012</b>
Murder Mystery Dinner Theater	TBD
Melodrama	TBD

**Current Committees - Chairs (in bold) and members**

Productions – **Weldon Bruce**

Membership - **Karen Allison**

Promotion – **Karen Walterscheid**

Fundraising – **Joyce Wood**

Interior Design - **Karen Walterscheid**

Property – **Ray Brewer**

Website Redesign – **Nina Savard**

Bingo – **Larry Nicodemus**

Recognition -

Restoration – **Joyce Wood**, Bob Albrecht, Howard Kimble

## *The Opera House Poem*

*Beneath a skin of steel,  
Sleeps an Opera House once real  
This old house we will revive,  
To bring our historic square alive.  
Our talents, coin, and sweat, we give,  
So performing arts again may live.*